

Dakota Provisions LLC

2018 Corporate Responsibility Report







Letter from our CEO.....

The year 2018 marks the twelfth year of operation for Dakota Provisions and our mission to preserve our Earth has not diminished. Our company remains dedicated to fully supporting our Dakota Provisions Sustainability Program. Our program's importance is evidenced by the company's insistence on having a top-level employee manage this activity.

Our efforts to date have produced some very impressive results. Accomplishments in the last 10 years include: 27% reduction in electrical usage; 15% in water usage; and 28% reduction in waste going to the landfill.

In working with our local community and state and through our continued commitment we will strive for, and will not be satisfied, until we have the same spirit and effort displayed by all our 1000+ employees and their friends and neighbors in their own homes and neighborhoods. We work diligently to be viewed as a positive influence both locally and state wide.

I am proud of our accomplishments and am looking forward to providing even greater emphasis and positive results in this important portion of our company efforts.

To all of our associates, suppliers, community, statewide and national friends participating in this effort, I want to express my heartfelt thanks for the work accomplished so far and remind everyone that "SERVING OUR CUSTOMERS WHILE PRESERVING OUR EARTH" is a daily part of our companies and associate's efforts. It is also the right thing to do for our company, our associates, our communities, our state, our country and our planet.

Cordially,

Kenneth D. Rutledge President/CEO

Our Ninth Report.....

Thank you for your interest in our ninth Dakota Provisions LLC Corporate Responsibility Report. Unless noted otherwise, all data in this report covers the company's fiscal year 2018, which ended December 30, 2018. Our reporting boundary covers all activities for two processing facilities, the corporate office, cold storage facility and two warehouses which are all located in Huron, South Dakota. It also includes two employee stores, Wyshbone Market in Huron, SD and Wyshbone Market in Brookings, SD. At the end of 2018 we were owned by 44 growers in South Dakota, North Dakota and Minnesota.

Dakota Provisions LLC plans to publish its next Corporate Responsibility Report in the summer of 2020. For questions regarding the report please contact Cindy Lowery, Director of Sustainability (605) 353-9637 or at cindyl@dakotaprovisions.com.

Product Sales: 33% of products produced are ready-to-eat with 28% going to food service and 5% going to retail. Most products are shipped throughout the U.S. Approximately 67% of product goes out raw – 12% frozen and 55% fresh. Besides shipping domestically, trim and raw materials are exported to Mexico, Hong Kong, the Middle East and the Caribbean among others. Sales equaled over \$257 million in 2018. Over 100 different products were produced for the reporting period – at least 20 of them were new products.

In 2016 we started moving more of our flocks to "NAE flocks" or "No Antibiotics Ever". These birds will not be fed antibiotics at any time during the life of the bird. If any flocks during their lifespan need antibiotics we will distribute antibiotics to them as we do not want any birds to suffer. However, these birds will not be labeled as "NAE" flocks. Some of these flocks are also approved under the Global Animal Partnership program or known as "GAP" birds. At the end of 2018, 56% of all flocks were NAE approved. Of those 4% were also GAP approved.

Continuing in 2018 our feed mills, farms and the processing facility were certified by USDA under the "Process Verified Program". To be certified:

- Birds must be raised by independent farmers
- Producers are trained on animal handling practices
- No antibiotics used for growth promotion antibiotics only used for treatment and prevention of illness.
- We are audited at least yearly to assure we maintain this certification.

We are proud to announce that Dakota Provisions has received the following awards/certificates in 2018:

- Safe Quality Foods Certification "Food Safety Code for Manufacturing, Quality Edition 8.0
- "Certified Organic" to the USDA National Organic Program
- Process Verified Program (PVP) Certification
- "2018 Outstanding Workplace of the Year" award by Coalition for Adult Basic Education

Governance and our commitment to corporate responsibility

The strategic plan incorporates a balanced approach needed to realize a 10% per year average annual foreseeable growth in vol ume without sacrificing the health of the environment or the community in which it operates and serves. We follow GAAP standards, USDA/FSIS regulations, FDA regulations and EPA regulations. We use the E-verify, SSNVS (Social Security Number Verification System) and background screening as part of our evaluation process for applicants before they are hired. Applicants must pass a 5-panel drug screening process to be hired. We have a signed IMAGE agreement with the Department of Homeland Security (DHS). Our sh ort-term goals include maintaining quality standards, enforcing security mechanisms, managing natural market volatilities and sustaining a strong workforce. The company's long-term production and financial strategy is fixed on distributing 80% of its volume to be sold as further processed, fully cooked product and 20% to be sold in a raw form and in 2019 we will continue to work harder toward this goal. At the end of 2018 we were at 33% further processed, fully cooked product and 67% sold in a raw form. As poultry processing generally carries a number of risks associated with contamination and the health and safety of the animal, the environment, the workforce and the consumer; continued emphasis on taking a proactive role in minimizing overall impacts is one of our goals. The company's model of prioritizing quality, health and safety, environmental and human resources at the forefront of business objectives contributes to its economic performance. We work diligently to minimize impacts such as outbreaks of Avian Influenza and other serious business events which can have devastating effects on all the poultry industry.

Operational entities include two manufacturing facilities, corporate office, cold storage facility, two warehouses and one employee market, which are all located in Huron, SD. It also includes another employee market in Brookings, SD. Ken Rutledge, President/CEO, reports to a Board of Directors. Rutledge's management team consists of the Director of Operations, Chief Financial Officer, Director of Sales & Marketing, Director of Procurement, Director of Logistics, Director of Human Resources, Director of Sustainability, Director of Food Safety/Quality Assurance and the Director of Raw Material Supply who each oversee their own organizational hierarchies. In 2018, a Director of Veterinary Services was added to the management team.

Various committees are responsible for setting organizational strategy and oversight. One such committee is the Sustainability Committee, which is served by the Director of Operations, Raw Operations Manager, RTE Operations Manager, Plant Engineer, Corporate Purchasing Manager, Industrial Engineers, Director of Sales/Marketing, Director of Food Safety/Quality Assurance, Maintenance Managers and the Director of Sustainability who also oversees the committee. Three groups of Safety Committees coordinated by the Safety Manager meet once a month to discuss safety topics and review the previous month's injuries. The CIT Team (Continuous Improvement Team) meets at least twice per month to discuss ways to improve employee safety, food safety, production processes and products, upgrade equipment, etc., and consists of different degrees of management from all areas of the company.

Dakota Provisions LLC participates in <u>SEDEX</u> (Supplier Ethical Data Exchange), which is a non-profit membership organization dedicated to driving improvements in ethical and responsible business practices in global supply chains. It is a web-based platform for sharing information and audit results on four pillars: (1) labor standards; (2) health and safety; (3) environment; and (4) business integrity. As a member, Dakota Provisions LLC is committed to conducting audits and sharing these results within SEDEX. Dakota Provisions LLC was audited in 2014 and again in 2016 and found compliant for the 4 Pillars SMETA (Sedex Members Ethical Trade Audit) Report. Our report is on the SEDEX website. Our next audit will be in 2019 and will cover both facilities (Dakota Provisions and Dakota Provisions West).

Stakeholder Dialogue

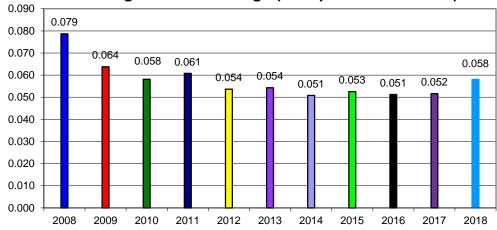
Key internal stakeholders are the 43 owner colonies located in South Dakota, North Dakota and Minnesota, top management staff, and employees. Key external stakeholders are Farm Credit Services of America, the Greater Huron Development Corporation and customers providing sales of more than 10%. Internally, colonies are informed of the financial situation at routine Executive Committee and Board of Director (BOD) meetings. Top management is provided a monthly recap of performance and conducts at least two semi-annual meetings with the owner colonies to review financial information. Externally, major lenders have quarterly financial information (internal unaudited) delivered to them and receive annual audited financial statements. The value brought includes positive PR, openness for future lending or investment in DP, and managerial commitment to continued success and process improvement.

STAKEHOLDER	INTERESTS	DAKOTA PROVISIONS RESPONSIBILITY
	ENSURE THAT OUR BUSINESS IS	OPENLY COMMUNICATE OUR BUSINESS
	ETHICAL, RESPONSIBLE,	STRATEGY AND PLANS TO ACHIEVE LONG
INVESTORS	PROFITABLE AND SUCCESSFUL.	TERM SUSTAINABLE GROWTH.
	DELIVER SAFE QUALITY FOOD	CONTINUOUSLY IMPROVE THE QUALITY OF
	TO MEET CUSTOMER NEEDS AND	OUR PRODUCTS IN A TIMELY MANNER AT A
CUSTOMERS	DEMANDS.	REASONABLE COST.
	ASSURE EMPLOYEES WORK IN A	TO ENSURE THAT THE COMPANY'S
	SAFE, RESPECTFUL	COMMITMENT TO ETHICAL AND RESPONSIBLE
EMPLOYEES	PROFESSIONAL ENVIRONMENT.	BEHAVIOR STARTS AT THE TOP.
		PROMOTE THE RELATIONSHIPS WITH
		BUSINESS PARTNERS TO ENSURE DAKOTA
	COORDINATE TOGETHER TO	PROVISION'S COMMITMENT TO FOOD SAFETY
	ASSURE CUSTOMERS NEEDS	AND QUALITY, ENVIRONMENTAL, SOCIAL AND
SUPPLIERS	ARE MET.	ECONOMIC RESPONSIBILITIES.
		PROVIDE ADEQUATE RESOURCES TO ENSURE
	OPERATE IN ACCORDANCE WITH	OUR FACILITIES OPERATE IN ACCORDANCE
	ALL LOCAL, STATE AND FEDERAL	WITH ALL APPLICABLE LAWS AND
GOVERNMENT	LAWS.	REGULATIONS.
		COMMUNICATE OUR POSITION AND PROGRESS
	OPEN DISCUSSIONS WITH	CLEARLY ON IMPORTANT ECONOMIC, SOCIAL
ADVOCACY	SPECIAL INTEREST GROUPS AND	AND ENVIRONMENTAL ISSUES RELATED TO
GROUPS	ISSUES WITH SOCIETY	OUR COMPANY AND OUR BUSINESS.

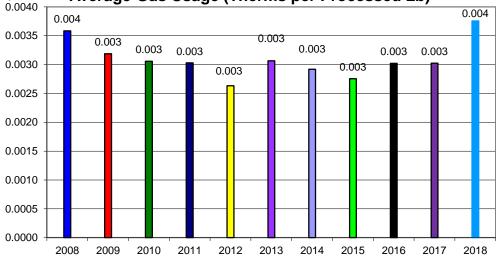
Environmental – Electric, Gas and Water

In the past ten (10) years our environmental usage has moved up and down, we reduced our electrical usage by 27% and our water usage by 15% per processed pound. Gas usage remained the same. Our new Dakota Provisions West facility started up this year and will change the usage for the Dakota Provisions facility in 2019. Keeping that in mind we set our new environmental reduction goals for 2019 to reduce electricity usage by 3%, gas usage by 21% and water usage by 16% (all per processed pounds) until we could gather data from both facilities.

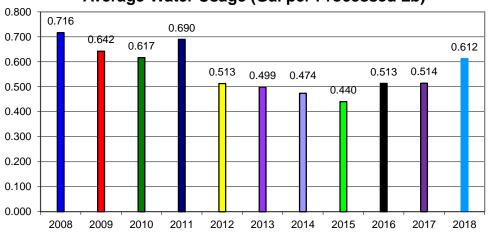
Average Electrical Usage (kWh per Processed Lb)



Average Gas Usage (Therms per Processed Lb)



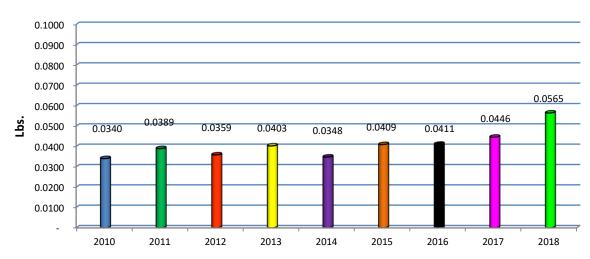
Average Water Usage (Gal per Processed Lb)



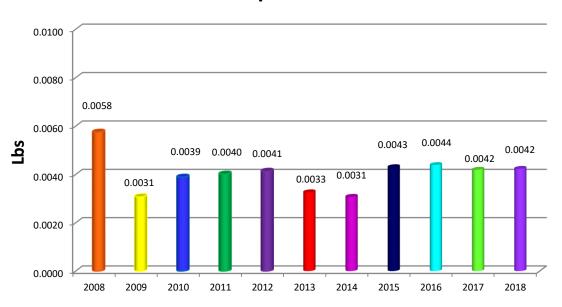
Environmental – CO2 and Waste to Landfill

In the past ten (10) years we reduced our landfill waste by 28% per processed pound of product. Our CO2 usage however has increased 27% in the last year from .0446 to .0565 per processed pound. Since we use CO2 for stunning and have increased the amount of turkeys processed at the facility this has increased our usage of CO2. Along with that we have more turkey meat to cool and use CO2 (dry ice) to cool the product again increasing the amount of CO2 used. The new processing facility is now up and running and we are looking to see what changes that will make in our process this next year. Keeping that in mind we set new environmental reduction goals for landfill waste to not increase the amount going to the landfill (basically maintain) and to reduce the CO2 usage by 12% of processed pounds in 2019.

Total CO2 Used per Processed Lbs.



Landfill Waste per Processed Lbs.



Employees

At the end of 2018, we had over 1000 employees working for Dakota Provisions. This includes employees at Dakota Gobblers (cold storage warehouse), both Wyshbone Markets (the employee stores), and both DP Warehouses which store processing supplies and equipment. It does not include employees at DaPro, a joint venture between Dakota Provisions and the Boyer Valley Company to use the by-products from Dakota Provisions facility. These employees are paid at least entry level wages that are above local minimum wage. In addition to wages and salaries, employees are offered benefits including medical, eye care and dental benefits, disability, 401k, life insurance, worker's compensation. Our Health Services Department has one full time RN nurse and three fully certified EMT's on duty at the plant. The nurse also coordinates our Wellness Program that offers "No Smoking" Classes, Healthy Lifestyle Programs (eating plans and exercise programs), mammograms, flu shots and colorectal screenings. We offer Employee Assistance Program and Family and Medical Leave to our employees. We have three Safety Committees that are headed up by our Safety Manager to ensure the workplace is safe for all employees. Health and workplace safety training starts during an employee's orientation. Monthly meetings are held with processing departments covering topics such as health, employee safety, food safety and quality.

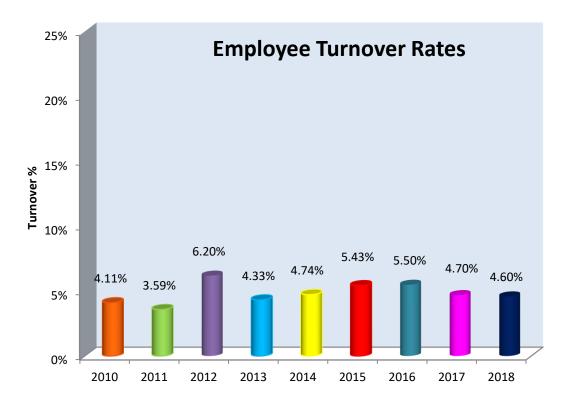
For employees that have just moved to the USA our HR Manager offers personal training to help them adapt to our culture such as: Home Ownership; Money Management; Pest Control; Game, Fish and Park Regulations; Drug & Alcohol Prevention; Retirement Plans for Your Future. We also encourage our employees to attend Cornerstone Career Learning Center English Second Language Classes and SMART Training for career development.

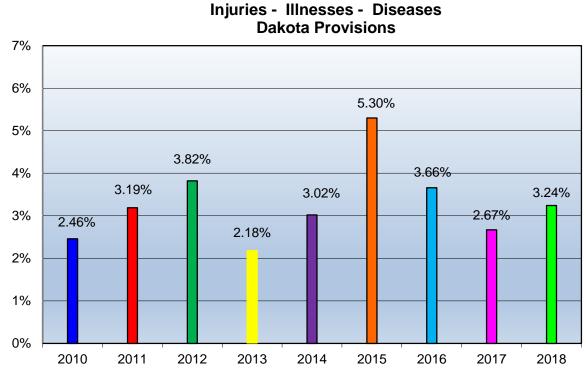
Dakota Provisions LLC became the first business in South Dakota to participate in the IMAGE Program. This participation was first approved in 2014 and a special award was given to Dakota Turkey Growers for participating. We reapplied in 2015 and was approved for two additional years. This program helps to assure that all employees hired meet US requirements. We are in the process of re-applying to participate again in the IMAGE Program.

Each Dakota Provision's employee is given a handbook in their native language that covers information on the following issues: At-Will Employment, Equal Opportunity Policy, "Open Door" Communication, Confidential, Proprietary and Trade Secret, Personnel Information, Outside Work and Conflicts of Interest, Privacy and the Right to Inspect, Solicitation and Distribution, Becoming a Regular Employee, Your Supervisor, Alcohol and Drug Free Workplace, Policy on Harassment and Sexual Harassment, Visitors Policy, Security Conditions, Threats of Violence, Rules of Conduct, Reporting Non-Compliance, Mail and Telephone Calls, Requests for Time Off, Food Safety Inspection Service (FSIS), Food Safety, Prohibited Conduct Toward Government Inspectors, Bribery, Threats or Intimidation, Consorting with Government Inspectors, Product Quality, Personal Hygiene and Plant Sanitation, South Dakota Food Safety Certification, Animal Welfare, Rest and Meal Periods, Payday, Hours of Work and Overtime (Production), Temporary Assignment, Holidays, Jury Duty, Funeral Leave, Vacations, Leave of Absence, Military Duty/ Full Time Active Duty, Attendance Policy, Safe Work Practices, Safety Committee, Health Services, Personnel and Medical Files, Employee Assistance Program (EAP), Family and Medical Leave Policy (FMLA) and Health and Dental Insurance.

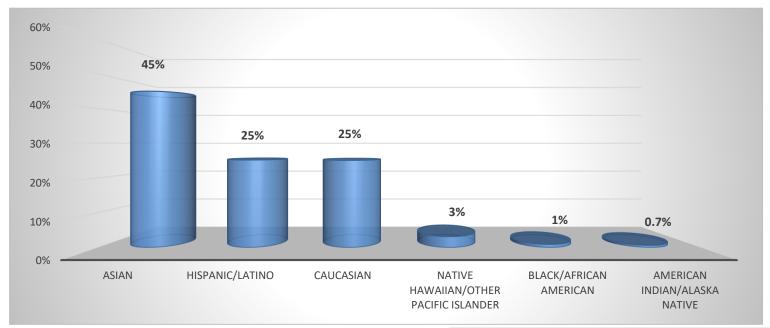
2018 saw a slight decrease by less than 1% in turnover for Dakota Provisions from 2017. Industry turnover averages 11 to 13% and Dakota Provisions has been well below that in the last nine years.

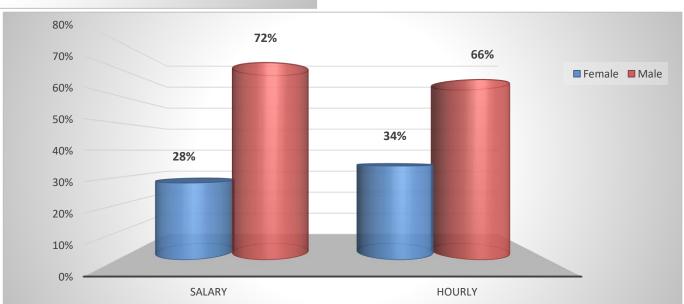
Our injury/illness rate increased a little less than 1% in 2018. Our top priority is always to make the workplace safer for our employees and we strive to do even better in 2019. Zero is the goal!!





Employee Diversity at Dakota Provisions





Suppliers/Transportation

Our direction has always been to include sourcing from local and/or minority groups whenever possible. We obtain quotes from vendors, including local venders and minorities, review quotes and make selection based on criteria – i.e. pricing, service, quality, and other pertinent information. We continue to use SAP software in all facilities to help increase our efficiency and management of our information. The SAP software tracks of all our processing steps from farms to final product. SAP also tracks number and usage of supplies and other information pertinent to our business. At present, we contract with trucking companies to transport our products, supplies, etc. All incoming and outgoing trailers are monitored and inspected before loading or unloading. Any that do not meet our requirements are rejected. Most of our companies are already members of the Smart Way Transport Partners and Affiliates (EPA). We encourage all trucking companies we do business with to also become members if they are not already. The new federal law went into effect in 2018 requiring truck drivers to use electronic monitoring systems (ELD). The monitoring systems are tied to the transmission of trucks and upload their data to the internet. When inspectors check the records, they can see when trucks were in motion and make sure they're not on the road too long. By the end of 2018 the majority of our contracted trucking companies were in compliance; those that were not will be by the end of 2019 before the deadline goes into effect.

Community

Two major initiatives include a ten-year monetary commitment to the GHDC community fund that finances economic development in the Huron/Beadle County area. Additionally, Dakota Provisions is a partner in a Housing Development group that has seed-financed the construction of thirty-nine (39) homes. Our focus now includes pre-purchase education, post-purchase education and rehab grants. We encourage and support our employees in volunteering for community projects. Many of our employees served on committees or assisted with the Huron Chamber of Commerce Board of Directors, Day of Caring, Emergency Preparedness Board, Huron Clinic Board, Huron Community Foundation Board, Huron Convention & Visitor's Bureau, Huron Country Club Board, James Valley Housing Board, Kiwanis, National Turkey Federation, Relay for Life, School Diversity Board, Sertoma Club, South Dakota Retailer's Association, South Dakota Poultry Industries Association, United Way of Huron Board of Directors, U.S. Poultry and Egg Export Council, Green Energy Task Force of Huron, Delta Waterfowl, Sioux Council Boy Scouts, the First Baptist Church BOD, Huron Community Backpack Program and the Huron's Lion and Lioness Club. Last year Dakota Provisions employees not only donated their time but also donated over \$42,393 of their wages to the Heartland Region United Way! Other ways we contribute to the community are participating in the FAT Friday Chili Cook-off during the South Dakota State Bar-B-Q Championship and the Scarecrow Festival for the Lion/Lioness Club. Overall in 2018 Dakota Provisions LLC and their employees donated/sponsored over \$165,000 as a way of giving back.

Customers

The Dakota Provisions Team believes in one thing - extremely high standards for extremely safe and clean food handling. From beginning to end, exceeding our customers' expectations is paramount.

Our three facilities (Dakota Provisions East; Dakota Provisions West and Dakota Gobblers) are designed and developed to be completely food safe and easily sanitized. By taking a progressive approach to addressing food safety, we are also taking a proactive approach to the quality of our product that includes real time PCR testing to detect pathogens, multiple interventions to reduce or eliminate contamination and facilities that never mix raw and cooked products. In addition, training and education are essential to our programs. Each employee is required to complete Food Safety Orientation courses on good manufacturing practices, employee hygiene and possible hazards to food safety. Our Food Safety Orientation was reviewed and approved by the South Dakota Animal Industry Board.

More than 500 years of combined industry experience give Dakota Provisions the confidence and know-how to produce high-quality products for our customers. Our strengths lie in experience, educational background, high-tech machinery and the unsurpassed customer service we provide. Equipped with the latest knowledge in new product development, process engineering, product matching, food safety and quality control, we are skilled in the development and improvement of product, processes and packaging.

Customer complaints are handled by forwarding each complaint received directly to the Director of Food Safety/QA. The Director then contacts the appropriate managers, discusses the issue and starts the investigation. After the investigation has concluded and the matter resolved, a written response is then sent to the customer stating what corrective actions and preventative measures will be implemented to prevent the problem from occurring again. Quality checks are completed to assure the preventative measures are working.

Dakota Provisions – "Our Year in 2018"



IT'S FINISHED!!!!

The new Dakota Provisions West facility is now complete! The new 50,000 sq. ft. facility produces fully cooked ready to eat products on one side and raw packaged ground turkey and sausage on the other side as well as mixing/blending products to be cooked. The facility will employ up to 250 full time employees to start production. The facility will greatly enhance the ability of Dakota Provisions to meet it customer's needs.

Dakota Provisions Turkeys Head to DC....but first......



Jeff Sveen (National Turkey Federation Chairman) and the turkeys toured all the elementary schools in Huron, SD to see the kids......



They spent the night at the Willard Hotel in Washington, DC. Peas and Carrots both had to share a room but each had their own bed.....





They spent the day with Jeff and his wife Marcie then met with the press and media.....





AND then Peas met with President Trump to negotiate a pardon for both Peas and Carrots......Trump agreed so they were both pardoned!!



The 2018 Turkey Days events were exciting and fun for everyone involved. The event started out with a Meet n' Greet on Thursday night with Dakota Provisions welcoming the sponsors and guests to Huron. Friday they enjoyed a golf tournament out at the Country Club. Flicker Football was the main event and at halftime we enjoyed the Turkey Pot Pie Eating contest. The event brought in \$21,000 for the Huron Junior Athletics Football Team. The money will go to buy new helmets that are required now for football players to help prevent concussions during the games.



Dakota Provisions donated to Firehouse Subs Fundraiser. With the donations Firehouse Subs purchases needed safety equipment for firehouses all over the United States. This year the Firehouse Station in Watertown, South Dakota received one of the four new G-1 Air packs. The new air packs allow for better communication by using Bluetooth and fiber optics as opposed to traditional wire.



Dakota Provisions float in the 4th of July day parade in Huron, SD.

Dakota Provisions Company Employee Hawaiian Luau Picnic 2018













The 2018 Dakota Provisions Company Hawaiian Luau Picnic was a huge success!! By the end of the day faces were painted, balloons were popped, and the obstacle course bouncy house had been mastered again. We had kids and ADULTS that raced in sacks, hula hooped and did the limbo pretty low (how low can you go???)!! We have pictures to prove it!! Congratulations to all the winners!!









Dakota Provisions Float for Huron High School Homecoming Parade 2018



GO HURON TIGERS!!!

SCARECROW FALL FESTIVAL 2018

Legend of Sleepy Hollow



Winner of the "2018 Adult Humorous Award"



PARADE OF LIGHTS CHRISTMAS PARADE 2018 "A COUNTRY CHRISTMAS"





Report Content Summary

Throughout the report, Dakota Provisions has included key performance indicators identified by the Global Reporting Initiative (GRI) G3 Sustainability Reporting Guidelines. We will evaluate the prospect of using a third-party assurance for subsequent reports. A context index showing the specific location of the GRI performance indicators included in this Corporate Responsibility Report is below. In instances where financial risk is eminent, financial impact is reported in appropriate reporting. Costs incurred by the company due to environmental and social risks over the past year are confidential in nature and will not be specifically revealed.

GRI DISCLOSURES		PERFORMANCE INDICATORS	PAGE
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